

MEETING MINUTES

Project Name: IPRS	Doc. Version No: 1.0	Status: Final
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Meeting Name: IPRS Core Team Meeting
Facilitator: Thelma Hayter, DMH
Scribe: Sara Parks
Date: 7/14/04
Time: 10 - 11 a.m.
Location: Crossroads, Conference Room 3

IPRS Core Team Attendees:

Bobby Minish
 x Cathy Bennett
 x Cheryl McQueen
 Debra Haraway
 x Deborah Merrill
 Gary Imes
 x Joyce Sims
 x Kellie Fessler
 x Paul Carr
 x Rick Debell
 x Thelma Hayter
 Jeffrey Poole

Others:

Tim Sullivan
 Christie Harris
 Carmen Mattocks
 x Sharlene Bryant
 x Myran Harris
 x Sara Parks
 x Ron Oldham

Attendees:

x Alamance-Caswell	Onslow
Albemarle	x OPC
x Catawba	x Pathways
x Centerpoint	Pitt
x Crossroads	Riverstone
x Cumberland	x Roanoke-Chowan
Durham	x Rockingham
x Eastpointe	x Sandhills/Randolph
x Edgecombe-Nash	x SE Center
x Foothills	x SE Regional
x Guilford	x Smoky Mountain
x Johnston	x Tideland
x Lee-Harnett	x VGFW
x Mecklenburg	x Wake
x Neuse	x Western Highlands
x New River	x Wilson-Greene

Agenda:

Item No.	Topics
1.	Division and EDS Review Upcoming checkwrites: July 16 & 23; August 6, 13, & 20 Tim Sullivan: Update Medicaid issues (Ron Oldham) BugCentral Status Key CSRs Operations Support: File Maintenance, Security, and Help Desk
2.	Area Programs Area Programs joining this week:

Roll call

Questions/comments about Upcoming checkwrites – July 16 & 23.;
August 6, 13, & 30

Agenda items

Approve 6/30 minutes for posting.

Provider Project

Internal provider number- Effective Date will be 5/1/04 instead of
7/1/04 went in 7/9/04

Profit Attending Provider should be available by July 16th.

State Wide Rates- Updated rate information was sent out on 7/6/04

Target Populations & service array for fiscal year 05-05 included
documentation on the CMECD Pop Group was emailed 7/8/04.

Prior Year Adjustments – From Core Team minutes on 5/26/04 -
Adjustments: Area Programs should identify any adjustments
needed and submit them prior to the close of the fiscal year. But
because of timely filing issues, adjustments for billings made during
SFY04 are optional after the close of the fiscal year. After the close
of the fiscal year, Area Programs should be aware that positive
adjustments will be made from their SFY05 budgets and negative
adjustments (recoupments) will be posted to their 1993 account and
may not be available to be re-earned. Area Programs should track
items identified as needing adjustment but as long as these items
have been identified, they will not be considered out of compliance
for not making prior year adjustments.

Rounding Rule – State only services can use 8 minute rounding.
Services that are cover by both Medicaid and IPRS should use the
same rule as Medicaid, no upcoding.

IPRS Questions or Concerns

Tim Sullivan & Christie Harris – MMIS Updates

Status on EOB 7000 adjustments

Medicaid Questions or Concerns

Any other area program questions/comments

DMH and/or EDS concluding remarks

Next Meeting: July 21, 2004

**For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk –
1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.**

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No.	Topics
1.	Upcoming Checkwrites: July 16 & 23; August 6, 13, & 20
2.	Tim Sullivan (Ron Oldham)- Update Medicaid issues- EOB 7000 adjustments Extraction of data should be complete by tomorrow which will show adjustment. Adjustments can go in at the latest August.
3.	Bug Central Status: 7 bugs: 2 in process and 5 in customer review
4.	Key CSRs: Key CSR's – DB2 update occurred on 7/9/04 and age edits will be loaded by July 23 rd .
5.	Operations Support – File Maintenance, Security - 1 FM sent yesterday

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
1.	Roll Call (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)
2.	Questions/Comments about upcoming checkwrites,: July 16 & 23; August 6, 13, & 20

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
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3. **Agenda items**

Approve 6/30 minutes for posting.- no corrections

Provider Project - Internal provider number- Effective Date will be 5/1/04 instead of 7/1/04 went in 7/9/04

How are we going to keep from enrolling duplicate providers? Two area programs can share the same provider number (i.e. PW0001P) which would be the same for both programs.

Q-Can we enroll out of state providers? If so the provider screen is not accepting it.

A-Out of state providers can be enrolled, out of state clients cannot. Send any questions you may have to the Q & A.

Q-Is there a project manager for the provider project?

A-Yes – Deborah Merrill – If you have issues with the Provider Project you can express your concerns regarding the project to the Division Director (Mike Moseley) and he will respond. The Division is interested in knowing what physical location actually provided the service to the client. It is the LME's responsibility to know which of their locations are providing services to clients. Thelma will send out an email with Mike Moseley's address. Cheryl will send out a spreadsheet with the old provider numbers and the new ones.

State Wide Rates- Updated rate information was sent out 7/6/04. Rick will have a revised rate list either by today or tomorrow and will send it out.

Target Populations & Service Array for Fiscal Year 04-05 included documentation on the CMECD Pop Group was email 7/8/04. Send an email to the Q & A if you did not receive this email.

Prior Year Adjustments – From Core Team minutes on 5/26/04 - Adjustments: Area Programs should identify any adjustments needed and submit them prior to the close of the fiscal year. But because of timely filing issues, adjustments for billings made during SFY04 are optional after the close of the fiscal year. After the close of the fiscal year, Area Programs should be aware that positive adjustments will be made from their SFY05 budgets and negative adjustments (recoupments) will be posted to their 1993 account and may not be available to be re-earned. Area Programs should track items identified as needing adjustment but as long as these items have been identified, they will not be considered out of compliance for not making prior year adjustments.

Rounding Rule - State only services can use 8 minute rounding. Services that are cover by both Medicaid and IPRS should use the same rule as Medicaid, no upcoding. (This is from Darlene Steele and Phillip Hoffman)

IPRS Questions or Concerns – Was there a letter sent out informing providers of how to add multiple locations? Documentation was sent out in June. The information is also located on the IPRS Home Web Page under IPRS Monthly Bulletins under June 2004. A clarification addendum will also be written up to assist with this process.

Tim Sullivan & Christie Harris – MMIS Updates (Ron Oldham)

Status on EOB 7000 adjustments – Extraction of data should be complete by tomorrow which will show adjustment. Adjustments should go in by the end of August.

Can we get a report that will show dollar amounts and number of units? Extraction of data is completed first and then this report will be available by the end of July.

Medicaid Questions or Concerns

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- Any other area program questions/comments: N/A

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
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|---|--|
| 5 | <ul style="list-style-type: none">DMH and/or EDS Concluding Remarks: N/A |
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Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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